



IBEW LOCAL 400 BENEVOLENT FUND

IBEW LOCAL 400 BENEVOLENT FUND SCHOLARSHIP BENEFIT RULES AND REGULATIONS

What is this fund?

The IBEW Local 400 Benevolent Fund (“Benevolent Fund”) has established a scholarship benefit to provide scholarships to children, and stepchildren, of members or retired members in good standing of the IBEW Local Union No. 400 (“Union”) community who have demonstrated scholastic ability, good character and qualities of leadership and who might not otherwise be able to afford to further their education at a college, university, vocational, or technical school. These scholarships are provided as grants on the basis of merit to members of the Union community.

Scholarships are not granted on the basis of employment or seniority. A scholarship recipient has no obligation to perform services for the contributing employers or the Union.

The Benevolent Fund accepts donations and organizes fund raising events to fund the scholarship benefit(s). All donations are tax deductible.

The Benevolent Fund Trustees have created a Scholarship Selection Committee who are the current members of the Local 400 Executive Board. The Selection Committee organizes the application process, awards, grant(s) to successful applicants, and conducts fund raising activities.

Who is eligible for the scholarship competition?

The scholarship competition is open to qualifying applicants in or after the last year of high school. To qualify, you must be the child, or stepchild, of a Union member or retired member in good standing.

The Benevolent Fund grants scholarships to students of any race, color, national and ethnic origin, religion, sex or age. It does not discriminate on the basis of race, color, sex, nationality or ethnic origin, religion, age or disabilities which are not *bona fide* occupational limitations in administration of its scholarship program.

No child, or stepchild of an officer or agent of the Union, or Benevolent Fund Trustee, or Selection Committee, shall be eligible for a scholarship.



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What is the scholarship application process?

Applications are accepted on or before June 1st for scholarships to be awarded for the following fall semester of the academic year. The application is available from the IBEW Local 400 Benevolent Fund, 3301 NJ-138, Wall Township, NJ 07719. The application and supporting information are to be filed with the Selection Committee through the Benevolent Fund unless another address is indicated on the application form. An application and basic information are required for each applicant. In addition:

- Every applicant is required to submit an essay in response to a topic selected by the Selection Committee.
- Every successful applicant must promptly confirm, in writing, the acceptance of the scholarship grant.

The Selection Committee in its discretion may require additional information beyond that requested in the information form.

How are the scholarships awarded?

The Selection Committee selects winning candidates for the available scholarships established by the Trustees. Scholarships are awarded on the basis of an applicant's response to an essay topic selected by the Selection Committee. The Benevolent Fund will notify applicants of the determination of the Selection Committee in or about late August of each year.

All eligibility determinations will be made in a reasonable and uniform fashion but necessarily include judgment from experience in evaluating the best use of limited resources. The Selection Committee may consider all facts and circumstances and has full discretion to determine whether a scholarship should be awarded. The decisions of the Selection Committee and Trustees are final and binding and shall not be judicially reviewed except as required by applicable law.

What does a recipient have to do to claim a scholarship?

Within ten days following notification of selection, a winner must notify the Benevolent Fund, in writing, of his or her acceptance of the scholarship. After the selection, a winner must submit evidence, in writing, of his or her acceptance by a recognized college or university or trade or technical school.



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The renewability of a scholarship grant will be dictated by the financial resources of the Benevolent Fund as determined by Board of Trustees.

“The scholarship grant will be paid directly to the registrar’s or bursar’s office of the successful applicant’s school or to the successful applicant. For all grants paid directly to a successful applicant, the applicant will be required to certify the following:

I certify under penalty of perjury that I, (successful applicant’s name), understand that the scholarship grant I am receiving from the IBEW Local 400 Benevolent Fund (“Benevolent Fund”) can only be used to pay a registrar’s or bursar’s office for education related expenses within twelve (12) months of receipt. I further understand that the Benevolent Fund has the right to request a receipt as proof that I submitted the money to a registrar’s or bursar’s office. Upon receiving such a request, I understand that I must submit proof within thirty (30) days to the Benevolent Fund. I also understand that if I do not use the money as intended or I fail to use it within twelve (12) months of receipt, I have a legal obligation to return the grant to the Benevolent Fund. Failure to use the grant to pay a registrar’s or bursar’s office and/or failure to provide proof of such an expenditure upon request, will subject me to collection efforts by the Fund. Furthermore, I understand that the Benevolent Fund would be entitled to reasonable attorney’s fees and costs for such collection effort.”

The Trustees of the Benevolent Fund reserve the right to withdraw the candidate’s scholarship benefits in the event that a winning candidate fails to enter school at the beginning of the term following the award of the scholarship.

Trustees and their Authority.

The Benevolent Fund shall be managed and administered solely by the Trustees, and the Trustees shall have the power and authority to exercise their discretion in making decisions in all matters pertaining to the management and administration of the scholarship benefit.

The Trustees shall have the right to decide in their sole and exclusive discretion all questions arising from or respecting the interpretation, application or administration of the scholarship benefit including, but not limited to:

- (1) the rules of participation for the scholarship benefit;
- (2) the rules of eligibility for scholarship benefits under the Benevolent Fund; and
- (3) the resolution of factual disputes in benefit or beneficiary issues or disputes.



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The decisions of the Trustees, and the exercise of their discretion, shall be final.

Any construction, interpretation, decisions or application of the scholarship benefit by the Trustees shall be conclusive and binding on all parties. The Trustees shall have full authority and discretion to construe the provisions of this scholarship benefit and to determine their authority thereunder.

The Trustees shall also make such rules and prescribe such procedures for the administration of the scholarship benefit as they shall deem necessary and reasonable.



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IBEW LOCAL 400 BENEVOLENT FUND SCHOLARSHIP BENEFIT APPLICATION

Enclosed is an information form for the IBEW Local 400 Benevolent Fund Scholarship benefit application.

This year, we will be awarding scholarships for \$1,000.00. The Scholarship is open to qualifying applicants in or after the last year of high school. To be eligible you must be the dependent child, or stepchild, of a union member or retired member in good standing, who will be attending a full-time college or university, or continuing their education in an approved vocational or technical school. The scholarship benefit is a one-time grant for the fall semester. No child, or stepchild, of an officer or agent of the Union, a Trustee of the Benevolent Fund or member of the Selection Committee is eligible for a Scholarship.

To qualify for eligibility, all applications must reflect verification of Union Membership. The applicant must prepare and submit an essay of two (2) to three (3) pages double spaced in response to the following topic:

“WHAT DOES ORGANIZED LABOR MEAN TO ME”

All required documentation must be postmarked no later than June 1, 2021, and be submitted to the Scholarship Committee at the following address:

**IBEW Local 400 Benevolent Fund
Scholarship Selection Committee
P.O. Box 1216
Wall, NJ 07719**

Fraternally,

IBEW Local 400 Benevolent Fund